

## FORM 2

[See rules 10, 14, 17 and 18]

Form of Application for Learner's Licence or Driving Licence or Addition of a New Class of Vehicle or Renewal of Driving Licence or Change of Address or Name

To,

The Licencing Authority

\_\_\_\_\_

\_\_\_\_\_

Space for passport size photograph (Upload the photo for online application of the size not more than 50 KB)

Services applying for (Please Tick mark against single or multiple service, wherever applicable)	
Issue of New Learner's Licence	
Issue of New Driving Licence	
Addition of Class of Vehicle to Driving Licence	
Renewal of Driving Licence	
Duplicate Driving Licence	
Change / Correction of Address in Driving Licence	
Change / Correction of Name in Driving Licence	

**1. Class of Vehicles (COV): Applicable for New Learner's Licence or New Driving Licence**

Motor Cycle Without Gear (MCWOG)	
Motor Cycle With Gear (MCWG)	
Light Motor Vehicle as Non Transport Vehicle (LMV NTV)	
Adapted Vehicle (vehicles for use by Divyang)	
Light Motor Vehicle as Transport Vehicle	
Medium or Heavy Goods or Passenger Vehicle as Transport Vehicle	
E-Rickshaw	
E-Cart	
Others; which is not covered in any of the above categories including, Harvester, Excavator, Fork lift, Trailers, Crane mounted vehicles, Agricultural tractor and power tiller, Tow trucks, Breakdown Van and Recovery vehicles, Construction equipment vehicles	

**Explanation :-**

1. Non - Transport Vehicles include Motor Cycle with or without sidecar for personal use, Mopeds, Three Wheeled vehicles for personal use, Motor Car for personal use, Fork Lift;
2. Transport vehicle includes a public service vehicle, a goods carriage, an educational institution bus or private service vehicle;
3. Light motor vehicle includes a transport vehicle or omnibus the gross vehicle weight of either of which or a motor car or tractor or road-roller the unladen weight of any of which, does not exceed 7,500 kilograms;
4. Medium goods vehicle includes any goods carriage other than a light motor vehicle or a heavy goods vehicle;
5. Heavy goods vehicle includes any goods carriage the gross vehicle weight of which, or a tractor or a road roller the unladen weight of either of which, exceeds 12,000 kilograms.

2. Personal details of the Applicant (in Capital Letters)

Details of Aadhar card, if already available with the applicant.		Aadhar Card number	
Details of Aadhar application number if applied.		Aadhar Card application number	
First Name		Middle Name	Last Name
Gender (Tick )	Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/>	Date of Birth: (dd/mm/yyyy)	
Educational Qualification		Blood Group	
Email (optional)		Mobile number	
Landline Number (optional)			

3. Name of (Tick )      Father  Mother  Husband  Guardian

First Name	Middle Name	Last Name
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4. Address (proof to be enclosed, in case of New Learner's Licence or New Driving Licence or Change of Address)

	Present Address (shall be printed on Licence)	Permanent Address (Only if different from Present Address)
House/Door/Flat No		
Street/Locality/Police Station		
Location/Landmark		
Village/Town		
SubDist/Taluk/Mandal		
District		
State		
Pin code		

5. In case of request for Addition of a Class of Vehicle in Transport Category, please fill the following:

Driving School Name				
Enrollment number in the Driving School				
Enrollment date in the Driving School				
Certificate number issued by the Driving School				
Certificate date as issued by the Driving School				
Training period in the Driving School	From date		To date	

6. Particulars of existing Licence (Learner's or Permanent)

Licence Number				
Class of Vehicle(s)				
Name of the Licencing Authority which issued the Licence				
Validity Period	From date		To date	

7. List of Documents attached (Please refer to the attached annexure and tick)

**DECLARATION**

I am willing to donate my organ/tissue in case of death

YES/NO

I declare that the facts stated above and documents submitted are true and genuine to the best of my knowledge and belief. I also state that I have/ have not been disqualified from holding a Driving Licence.

Date:

Signature of the Applicant

**Declaration Under sub-section (2) of section 7 of the Motor Vehicles Act, 1988**

Shri/Smt./Kumari \_\_\_\_\_ Son/daughter of \_\_\_\_\_

who is a minor is under my care and I accept responsibility for his/her driving. If at a later date I decide not to accept

I shall inform the licensing authority in writing for the cancellation of the licence. I give my consent for his / her obtaining the

Name of the parent / guardian:

Relationship with the applicant:

Signature of the parent / guardian

FOR OFFICE USE ONLY

1. The applicant is exempted from production of a medical certificate under Rule 6 of the Central Motor Vehicles Rules, 1989;  Learner's licence may be issued.	YES/NO
2. The applicant is exempted from the Preliminary Test under sub-rule (2) of Rule 11 of the Central Motor Vehicles Rules, 1989;  Learner's licence may be issued.	YES/NO

3. Preliminary Test to check adequate knowledge and understanding of the matters namely traffic signs, traffic signals, duties of driver in case of his vehicle being involved in an accident, or documents to be carried while driving etc., Sub-rule (1) of Rule 11 of the Central Motor Vehicles Rules, 1989	Date of Test	Result	Testing Authority
		Pass / Fail / Absent/ Exempted	
Driving Test (Rule 15 of the Central Motor Vehicles Rules, 1989)	Date of Test	Result Pass / Fail	

The Learner's licence / Driving Licence is

Issued

Refused

ANNEXURE

LIST OF DOCUMENTS TO BE SUBMITTED OR UPLOADED BY THE APPLICANT

Proof of Address and Age. (Select only one if the proof is common for Address and Age)

1. Aadhar Card
2. Electoral Roll
3. Life Insurance Policy
4. Passport
5. School Certificate
6. Birth Certificate
7. Pay slip issued by any office of the State Government or Central Government or a local Body
8. Affidavit sworn before an Executive Magistrate or Notary Public or First Class Judicial Magistrate
9. A certificate granted by a Registered Medical Practitioner not below the rank of Civil Surgeon as to the age of the applicant
10. Any other document or documents as may be specified by State Government (**Please refer Annexure "A"**)

Other documents to be enclosed or uploaded if applicable

1. Self Declaration for Physical Fitness in Form – 1
2. Medical Certificate in Form- 1A (to be provided if the applicant is applying for renewal and is above 40 years of age or applying for Transport Licence)

- 3. Driving Certificate issued by Driving School or Establishments in Form 5
- 4. Parent or Guardian Declaration in case of applicant who is a minor
- 5. Photograph
- 6. Valid proof of passport and visa (for International Driving Permit only)
- 7. Proof of legal presence in India in addition to proof of residence in case of Foreigners
- 8. Other documents, if any
- 9. The copy of police complaint made (in case the Driving Licence was lost or mutilated or defaced or damaged, lost).
- 10. For change of name -
  - (a) Existing name \_\_\_\_\_
  - (b) Name to be changed as \_\_\_\_\_
  - (c) Documents enclosed:-
    - (i) Affidavit sworn before a First Class Judicial Magistrate or a Notary Public
    - (ii) Marriage certificate
    - (iii) Copy of newspaper advertisement



**SELF DECLARATION/UNDERTAKING**

**(Regarding taking care of file after submitting the same in RLA with regard to New Learner License/Renewal of Learner License/New Driving License/Renewal of Driving License/Change of Address/Correction in DL/NOC of Driving License/International Driving License/DL Extract/Surrender of Class/Replace of DL & other which are not covered in these services)**

**To be used in the office of Registering & Licensing Authority, Sector 17, Chandigarh**

I \_\_\_\_\_S/D/W/\_\_\_\_\_is resident of H. No. \_\_\_\_\_ Sector/Village \_\_\_\_\_, Landmark (if any) \_\_\_\_\_, Chandigarh.

- 1. That I accept through this Self Declaration/Undertaking that I will keep my file/documents in my safe custody after submitting the same in the office of RLA and I will produce the file/documents before the office of Registering & Licensing Authority, U.T., Chandigarh, any Court of Law or any police authority etc. wherever it will be demanded.
- 2. That I am applying for the service \_\_\_\_\_.
- 3. That my current Mobile Number is \_\_\_\_\_, Alternate Mobile Number \_\_\_\_\_and Landline (if available)\_\_\_\_\_.
- 4. That my email address is \_\_\_\_\_.
- 5. That I am enclosing \_\_\_\_\_ as my resident proof and \_\_\_\_\_ for Date of Birth.

Applicant’s Signature

Verification:

Verified that the information given at 1,2,3,4 and is correct to my knowledge and nothing has been concealed therein. I also agreed for taking care of file/production as per Sr.No.1. In case of any concealment or failed to produce file, I will be fully responsible for that and legal action may be taken against me as per law.

Applicant’s Signature